

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 OCTOBER 2009 TO 31 JANUARY 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 OCTOBER 2009 TO 31 JANUARY 2010

During the period from 1 October 2009 To 31 January 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Formation of a Culture and Leisure Trust
- Contract for the Supply of Library Stock

## OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Older People's Accommodation Strategy</b> To agree next phase of implementation of the Older People's Accommodation Strategy</p>	October 2009	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate.	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Budget and Financial Strategy</b> Consideration of the Council's budget and financial strategy, including provisional cash limits for the forthcoming year and its medium term financial plan.</p>	October 2009	<b>Cabinet</b>	Environment Capital	Internal and external stakeholders as appropriate.	Stephen Pilsworth Head of Strategic Finance Tel: 01733 384564 Stephen.Pilsworth@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Peterborough City Services</b> To endorse and agree the principles for taking Peterborough City Services forward</p>	October 2009	<b>Cabinet</b>	Sustainable Growth	Consultation will be undertaken with relevant stakeholders as appropriate	Ben Ticehurst Deputy Chief Executive Tel: 01733 452303 ben.ticehurst@peterborough.gov.uk	Public Report will be available from the Governance Team one week before the decision is made

<p><b>Formation of a Culture and Leisure Trust</b> To agree the principle of forming a Culture and Leisure Trust</p>	<p>October 2009</p>	<p><b>Cabinet</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation has previously been undertaken with the Community Development Scrutiny Panel and further consultation will be undertaken with the Strong &amp; Supportive Communities Scrutiny Committee</p>	<p>Kevin Tighe Head of Cultural Services Tel: 01733 863784 kevin.tighe@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works.</p>	<p>October 2009</p>	<p><b>Cabinet Member for Neighbourhoods, Housing and Community Development, Councillor Hiller</b></p>	<p>Environment Capital</p>	<p>Internal stakeholders as appropriate.</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
<p><b>Extension to Woodston Primary School</b> Authority to award the contract for the construction of an extension to Woodston Primary School</p>	<p>October 2009</p>	<p><b>Cabinet Member for Education, Skills and University, Councillor Holdich</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.</p>	<p>Isabel Clark Planning &amp; Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	<p>Public report will be available from the Senior Governance Officer one week before the decision is made</p>

<p><b>Extension to Hampton Hargate School</b>          Authority to award contract for the construction of an extension to Hampton Hargate Primary School</p>	<p>October 2009</p>	<p><b>Cabinet Member for Education, Skills and University, Councillor Holdich</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.</p>	<p>Isabel Clark          Planning &amp; Development Manager          Tel: 01733 863914          isabel.clark@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
<p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services</b>          To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p>	<p>October 2009</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture, Councillor Lee</b></p>	<p>Environment Capital</p>	<p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p>	<p>Margaret Welton          Principal Lawyer - Waste 2020          Tel: 01733 452226          margaret.welton@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	October 2009	<b>Cabinet Member for Resources, Councillor Seaton</b>	Commission for Health Issues	Internal stakeholders as appropriate		Public report will be available from the Governance team one week before the decision is made
<p><b>Arthur Mellows Village College Gym and Innovation Centre</b> Authority to award the contract for the construction of the gym and innovation centre at Arthur Mellows Village College</p>	October 2009	<b>Cabinet Member for Resources, Councillor Seaton</b>	Creating Opportunities & Tackling Inequalities	Ward councillors and relevant stakeholders.	Isabel Clark Planning & Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made

<p><b>Stationery Contract</b>  Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p>	<p>October 2009</p>	<p><b>Cabinet Member for Resources,  Councillor Seaton</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne  Project Manager  Tel: 01733 452276  lisa.osborne@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
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## NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Joint Service Centre at Hampton</b> To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	November 2009	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture, Councillor Lee</b></p>	Strong & Supportive Communities	Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.	<p>Fiona O'Mahony Hampton Joint Service Centre Project Director Tel: 01733 863856 fiona.o'mahony@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Debt Collection</b> To give authority to award the contract for the authority's debt collection</p>	November 2009	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	Sustainable Growth	Consultation will be undertaken with relevant departments.	<p>Helen Edwards Solicitor to the Council Tel: 01733 452539 helen.edwards@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made



## DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b>            Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p>	<p>December 2009</p>	<p><b>Cabinet</b></p>	<p>Environment Capital</p>	<p>Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.</p>	<p>Stephen Pilsworth            Head of Strategic Finance            Tel: 01733 384564            Stephen.Pilsworth@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>

<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2010/11</p>	December 2009	<b>Cabinet</b>	Environment Capital	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	Shirley Pleszkan Interim Revenues and Benefits Manager  shirley.pleszkan@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	December 2009	<b>Cabinet</b>	Commission for Health Issues	All relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made
<p><b>Contract for the Supply of Library Stock</b> Authority to award the library book stock contract</p>	December 2009	<b>Deputy Leader and Cabinet Member for Environment Capital and Culture, Councillor Lee</b>	Strong & Supportive Communities	Internal stakeholders as appropriate		Public report will be available from the Senior Governance Officer one week before the decision is made

<p><b>Integrated Development Programme</b> To set out priorities for infrastructure provision to facilitate growth and regeneration of the city</p>	<p>December 2009</p>	<p><b>Cabinet Member for Strategic Planning, Growth and Human Resources, Councillor Croft</b></p>	<p>Sustainable Growth</p>	<p>Relevant stakeholders as appropriate</p>	<p>Shahin Ismail Head of Delivery Tel: 01733 452484 shahin.ismail@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Team one week before the decision is made.</p>
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## **JANUARY**

There are currently no decisions scheduled for January

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**ENVIRONMENTAL AND COMMUNITY SERVICES DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Cultural Services

Transport and Engineering Services

EMERGENCY PLANNING

OCCUPATIONAL HEALTH

CITY CENTRE SERVICES